

THE OPPORTUNITY

Feed Ontario is the province's largest collective of hunger-relief organizations. Together with food banks, industry partners, and local communities, we work to end hunger and poverty by delivering fresh and healthy food, developing innovative programming, and driving change through research and advocacy.

We are currently looking for a **Controller** to join our team of passionate professionals. The successful candidate will be highly organized, detail oriented and have a background in financial management, accounting and reporting, with a penchant for systems and operations. This is a great opportunity to combine your professional experience with your concern for and interest in issues of poverty, food security and/or social justice.

THE ROLE:

The **Controller** is responsible for fostering a strong financial and operational controls environment, ensuring the fiscal systems and operational success of Feed Ontario. The role will focus on ensuring accurate and timely reporting of financial, accounting and payroll activities and maintaining compliance with Revenue Canada requirements and the annual audit process. The Controller will also be instrumental in supporting of Feed Ontario programs and operations, through the development and implementation of operational policies and procedures, service contract development, negotiation, and monitoring, and information systems management oversight.

As the successful candidate your responsibilities will include:

- Establishing, monitoring, and maintaining accounting and control systems in accordance with GAAP for non-profit organizations and in compliance with Feed Ontario's contractual, regulatory, ethical and legal obligations.
- Maintaining and updating the organizations accounting, operational practices, functions, systems, and related policies and procedures
- Collaborating with the management team, and Executive Director to develop long term and annual operating budgets and financial plans in support of the financial health and wellbeing of Feed Ontario for approval by the Board of Directors.
- Completion of full cycle accounting functions
- Conducting monthly, quarterly, and annual reporting on key financial and strategic performance indicators for the management team and Board of Directors
- Preparation of financial components for submissions and reports to donors, funders, and partners in collaboration with the Director of Development and other management team peers as needed.
- Administration of payroll and benefits, including journal entries to the finance system (Quickbooks), and associated statutory and vendor filing and reporting.
- Participation in the negotiation and fulfillment of service contracts with suppliers
- Supporting the development and maintain of key infrastructure planning
- Developing, documenting and monitoring operational policies and procedures to mitigate risks and promote efficiency

QUALIFICATIONS & PROFESSIONAL EXPERIENCE

- Professional accounting designation (CPA or CMA) or an exceptional knowledge of accounting or finance gained through equivalent professional experience
- 5+ years' direct accounting or financial experience with 2+ years' experience in an operational management or leadership role
- Professional experience with or in a non-profit/charitable environment will be considered a strong asset
- Systems-oriented with a strong attention to detail
- Excellent communication and interpersonal skills with the ability to build and foster professional relationships
- Strong business judgement, analytical and decision-making skills
- Ability to work independently and as part of a team

WHAT WE OFFER

- Comprehensive benefits
- Participation in Feed Ontario's Group RRSP Matching Program
- Work-life balance
- Team oriented and collaborative culture
- An opportunity to make a difference

JOIN OUR TEAM

Interested candidates are encouraged to submit their resumé detailing qualifications and experience to Shawna Sklar at shawna@engagehr.com

Feed Ontario is a proud employer partner of the Canadian Center for Diversity and Inclusion, applications from all candidates. We are pleased to accommodate individual needs of job applicants throughout the recruitment and selection process in accordance with the Ontario Human Rights Code and the Accessibility of Ontarians with Disabilities Act, 2005 (AODA). For accommodations during the application process, please speak with the hiring manager, indicating your preferred communication approach.

Please note, all new employees are required to be vaccinated and submit proof of vaccination as a condition of their offer of employment prior to their start date, subject to any valid human rights accommodations.

We thank all candidates for their applications. Only those to be interviewed will be contacted.